

# **Code of Conduct**

# Trips & Tours

To ensure a fantastic and memorable experience for everyone, we have a few important guidelines to follow. This Code of Conduct lays out our expectations and responsibilities for everybody participating in the tour. Our aim is to create a friendly and supportive environment where all feel valued and respected.

# Phone Usage

- Use mobile phones responsibly and avoid excessive screen time during group activities.
- Respect others' personal space and privacy when using electronic devices and only take/share photos/videos with prior consent from others.
- Don't view or share inappropriate content or post disrespectful messages, photos, or videos on social media.
- Don't take/share photographs or pictures in hostel rooms.

# **Alcohol Consumption**

- If you're under 18 at the time of the trip, you must not consume, store, or attempt to purchase alcohol.
- If you're aged 18 and over, you may consume alcohol responsibly and with prior permission from staff. Alcohol should not be consumed or stored in hostel rooms or while traveling. It is strictly prohibited to purchase alcohol for underage students.

# **No Smoking Policy**

• Smoking, including e-cigarettes or vapes, is not permitted at any time during the tour.

# **Drug Policy**

- Students with pre-existing medical conditions requiring medication must notify us in advance, providing
  necessary details. Only prescribed medications for documented medical conditions are allowed to be taken
  abroad.
- The use, possession, or distribution of any drugs not prescribed for medical conditions is strictly forbidden.

#### Behaviour

- Be responsible and safe by following the instructions of the staff members.
- Respect the "lights out" times in the evenings so everyone can sleep peacefully in the shared accommodation.
- Engage and actively participate in tour activities, events, and concerts. If there are any activities you have concerns about participating in, please discuss this with the staff in advance.

#### Health & Safety

Everyone must adhere to health and safety rules throughout the tour, whether on transport, at the hostel, or during activities (this includes: wearing seatbelts while traveling, remaining in hostel rooms after "lights out" except in emergencies, and swimming only with prior permission from staff or in the presence of a lifeguard).

#### **Rule of Three**

When not with staff, pupils must make sure to stay in a group of at least 3, stay in agreed areas, and be back on time as planned.

Please read these rules and guidelines carefully. Remember, sticking to the Code of Conduct is crucial for the smooth running of the trip. If you break these rules, you may be unable to continue the tour, any related costs will be the responsibility of the parent/guardian/participant.