**Self-Identification Form**

**Merton Music Foundation**

Moving Music Forward

**Our Vision**

‘an inclusive cultural organisation – not just in what we say, but also in what we do’

**File Compatibility**

This form is optimised to work in Microsoft Word. To access a Google Docs compatible version of this form, please [click here.](https://docs.google.com/document/d/10dg4OsfdrpsGK609SqNKBZBkHAgFEXFBjJbOWAKHCAY/edit?usp=sharing)

**Purpose Of This Form**

Merton Music Foundation is an Equal Opportunities employer. We value diversity and believe that representation matters. MMF actively seeks to diversify the workforce at all levels of the organisation.

You can help us in this ambition by completing our Applicant Self-Identification Form.

The anonymous data you provide will allow us to improve diversity and monitor our inclusive recruitment practices. If you prefer not to disclose an aspect of your identity, then please select that option when answering questions. We would encourage you to share as much information as you are comfortable to; the clearer a picture we can build of the applicants we are reaching, the more we can do to address any areas of under-representation.

**How We Handle Your Data**

All the information we collect is processed in accordance with General Data Protection Regulations (GDPR) and any other applicable data protection legislation in the UK. Responses to the Self-identification form are anonymous, separated from the Application Form and processed by a member of staff not involved in the shortlisting or interviewing process.

Your data will be stored securely and anonymously with access strictly limited for the purposes outlined above.

**Applicant Self-Identification Form**

**Role you are applying for:** Click or tap here to enter text.

**Gender:**

|  |  |
| --- | --- |
| Which of the following best describes your gender? | Please select. |
| Space to self-describe. |

|  |  |
| --- | --- |
| Do you identify with the same sex you were assumed to be at birth? | Please select. |

**Sexual Orientation**

|  |  |
| --- | --- |
| Which of the following best describes your sexual orientation? | Please select. |
| Space to self-describe. |

**Age**

|  |  |
| --- | --- |
| Which age bracket do you fit in at the time of application? | Please select. |

**Ethnicity**

|  |  |
| --- | --- |
| **Arab** | Click/tap to select |
| **Asian/Asian British** | |
| Indian | Click/tap to select |
| Pakistani | Click/tap to select |
| Bangladeshi | Click/tap to select |
| Chinese | Click/tap to select |
| Any other Asian background | Please describe. |
| **Black/African/Caribbean/Black British** | |
| African | Click/tap to select |
| Caribbean | Click/tap to select |
| Any other Black/African/Caribbean background | Please describe. |
| **Mixed/Multiple ethnic groups** |  |
| White and Black Caribbean | Click/tap to select |
| White and Black African | Click/tap to select |
| White and Asian | Click/tap to select |
| Any other Mixed/Multiple ethnic background | Please describe. |
| **White** |  |
| English/Welsh/Scottish/Northern Irish/British | Click/tap to select |
| Irish | Click/tap to select |
| Gypsy or Irish Traveller | Click/tap to select |
| Any other White background | Please describe. |
| **Any other ethnic group** | Please describe. |
| **Prefer not to say** | Click/tap to select |

**Disability**

The Equality Act defines a disabled person as someone who has a physical or mental impairment that has a substantial and long-term adverse effect on their ability to perform normal day-to-day activities. It also covers people who have been diagnosed with HIV, cancer or multiple sclerosis. (Definitions: ‘substantial’ means more than minor or trivial; ‘long-term’ means that the effect of the impairment has lasted, or is likely to last, for at least 12 months; ‘normal day-to-day activities’ include everyday things like eating, washing, walking and going shopping.’).

|  |  |
| --- | --- |
| Does the Equality Act definition of being disabled (above) apply to you? | Please select. |

|  |  |
| --- | --- |
| Do you identify as Neurodivergent? | Please select. |

**Socio-Economic Background**

|  |  |
| --- | --- |
| What type of school did you mainly attend between the ages of 11 – 16? | Please select. |
| Other – please specify |

|  |  |
| --- | --- |
| What was the highest level of qualifications achieved by your parent(s) or guardian(s) by the time you were 18? | Please select. |
| Other – please specify |

|  |  |
| --- | --- |
| Compared to people in general, would you describe yourself as coming from a lower socio-economic background? | Please select. |

**Thank You!**

Thank you for your time in responding, the information you have provided will help us to continue to improve our inclusive recruitment practices.

If you have any questions about this form, or inclusion in general at Merton Music Foundation, please contact us: [inclusion@mmf.org.uk](mailto:inclusion@mmf.org.uk)

**Submitting Your Form**

Please submit this Self-Identification Form along with your Application Form to the address below by the application deadline:

[jobs@mmf.org.uk](mailto:jobs@mmf.org.uk)