

## DfE Capital Grant for Musical Instruments and Technology

### Merton Music Foundation

Dear Headteacher,

Musical instruments have been provided to your school by Merton Music Foundation purchased using DfE Capital Grant funding to support our ambition that every Merton child should have access to high quality musical instruments and resources at school.

By accepting these instruments, you agree to the following conditions:

- To use the instruments/technology as part of the school's broad and ambitious music curriculum.
- To immediately inform MMF ([admin@mmf.org.uk](mailto:admin@mmf.org.uk)) of any damage or maintenance issues as they arise during the year.
- To not attempt any repairs or purchase replacement instruments before discussing with Merton Music Foundation
- To be financially responsible for the repair/replacement of any lost or damaged instruments/technology (damaged beyond reasonable wear and tear).
- To encourage staff and students to take proper care of the instruments/technology.
- To not loan or hire out the instruments/technology to other schools, settings, groups or establishments.
- To understand that your school does not own the instruments.
- To commit to (and request as needs arise) any appropriate training required that would benefit school staff in using the instruments/equipment listed below effectively.

If you have any questions regarding this arrangement, please feel free to contact me directly:  
[david.rees@mmf.org.uk](mailto:david.rees@mmf.org.uk)

**David Rees, Chief Executive**

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