

Trustee Board Member

Our Vision

Our vision is a borough where music resonates along the corridors of every school and echoes throughout the community. A place of aspiration where every child has the opportunity to find their first notes, make progress and flourish as a young musician.

We aim to be:

- A centre of learning and a musical launchpad, unlocking talent both now and in the future.
- An asset to our community and an ambitious supporter of every child's creativity
- An inclusive cultural organisation – not just in what we say, but also in what we do.

Our Values

- *Commitment: We always aim for better. We encourage, challenge and support each other.*
- *Courage: We will be brave, persevere and take risks together.*
- *Joy: Music is for life – music is life. Happiness should permeate everything we do.*

Background

Merton Music Foundation (MMF) is a Registered Charity and a Company Limited by Guarantee. The charity provides music education opportunities for thousands of children and young people in Merton and the surrounding areas.

Charitable Purpose

Merton Music Foundation aims to promote and support the highest quality music education for all. Our charitable objective is "To advance music education within a framework of the arts for the benefit of the public of the London Borough of Merton and elsewhere." Our mission is to encourage participation, enjoyment and achievement by providing the highest quality learning opportunities in music and the performing arts.



Member of the Board of Trustees

- Remuneration** The role of Trustee is not accompanied by any financial remuneration, although expenses for travel and specific out-of-pocket payments incurred in carrying out trustee duties may be claimed.
- Location:** Merton Music Foundation, Merton Abbey Primary School, High Path, SW19 2JY
- Commitment:** Usually up to six Trustee Meetings (typically Monday evenings) and two/three link visits per year as well as occasional attendance at MMF concerts and events and extraordinary board meetings as required, by agreement.
- Term of Service:** A typical term as MMF Trustee/Patron is 3 years. It is possible to serve a maximum of 3 consecutive terms (9 years), subject to reappointment, followed by a mandatory break from office.

Statutory Duties

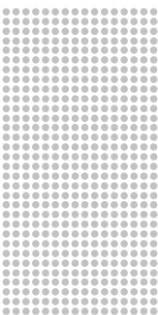
- To ensure MMF is carrying out its purposes for the public benefit
- To comply with MMF's governing document (known as Articles of Association) and the law
- To act in MMF's best interests
- To manage MMF's resources responsibly
- To act with reasonable care and skill
- To ensure that MMF is accountable

Other Responsibilities

- To ensure that MMF has a clear vision, mission and strategic direction and is focussed on achieving these
- To ensure the financial stability of MMF
- To be responsible for the performance of MMF and its corporate behaviour, ensuring that the charity complies with all legal and regulatory responsibilities
- To appoint the Foundation's Chief Executive and monitor their performance
- To contribute actively to the Board of Trustees' role in giving strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance.

As well as the various statutory duties, any trustee should make full use of any specific skills, knowledge or experience to help the board make good decisions.

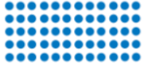
The above list of duties is indicative only and not exhaustive. The Trustee will be expected to perform all such additional duties as are reasonably commensurate with the role.





Trustees as Members/Directors

Trustees automatically become a member of the Foundation and are Directors of the company.



Patrons of the Foundation

Under the Foundation's Articles of Association, Trustees cannot be employed by MMF or sell goods or services to MMF, such as instrumental tuition services.

However, Article 28 of the Articles of Association makes provision for the appointment of 'Patrons'. Patrons have the right to be given notice of, to attend and speak (but not vote) at any general meeting of the Foundation and shall also have the right to receive accounts of the Foundation when available to members.

Patrons are required to fulfil the same duties and responsibilities as Trustees in a non-statutory role as non-voting, associate members of the Foundation. Patrons will not be members of the Foundation for the purposes of the Articles or Companies Acts.

More Information

For more information about being a trustee, please read:

- Government Guidance: The Essential Trustee: What You Need to Know, What You Need to Do

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do#trustees-duties-at-a-glance>

- Charity Governance Code

<https://www.charitygovernancecode.org/en>

- Government Guidance: Running a Limited Company: Your Responsibilities

<https://www.gov.uk/running-a-limited-company>

This government 'welcome pack' may also be helpful in settling into the role of Trustee:

<https://www.gov.uk/government/publications/charity-trustee-welcome-pack/charity-trustee-welcome-pack>

Vetting & Safeguarding

Merton Music Foundation is committed to upholding the highest standards of safeguarding of children and young people and we expect all potential applicants to share this commitment.

This role is exempt from the Rehabilitation of Offenders Act 1974. Offers of work are subject to an Enhanced Disclosure and Barring Service and other vetting checks.

