

Curriculum Leader: Strings (Part-Time)

JOB DESCRIPTION

Management staff employed by the MMF are expected to be committed musicians and teachers able to motivate and inspire pupils, and to communicate with conviction and sensitivity. They should be receptive to new ideas and be able to work as part of a professional team dedicated to offering high quality music education.

JOB TITLE:	Curriculum Leader: Strings
RESPONSIBLE TO:	Senior Curriculum Leader
RESPONSIBLE FOR:	Supporting the development of the organisation's string tuition programmes.
LOCATION:	MMF Office, Harris Academy Morden, SM4 6DX and various Merton schools.

JOB PURPOSE:

The Curriculum Leader: Strings oversees the recruitment, allocation and ongoing support of MMF's peripatetic string tutors in Merton schools and at MMF Music Centre, ensuring consistency and quality of instrumental tuition in this area.

Their role is to develop access and ensure quality in music-making through the leadership and development of the string department.

They may also tutor and direct Merton Youth Music activities and will provide professional advice and guidance on their designated area of instrumental expertise.

MAIN DUTIES AND RESPONSIBILITIES

1. Key Focus

Tuition Management

- Oversee the allocation, management and ongoing support of MMF's peripatetic string teachers both in Merton schools and at Music Centre
- To liaise with the Senior Curriculum Leader, Senior Services Administrator and Music Centre Assistant in relation to allocation of staffing and other matters arising regarding instrumental tuition
- To be responsible, along with other senior staff, for interviewing and recruiting new string tutors to join the organisation's peripatetic teaching panel.
- To liaise with school music leaders and administrative staff to ensure the smooth running of instrumental tuition in schools
- To handle parent queries or complaints relating to string tuition, referring up to senior staff when necessary
- To follow and support the implementation of the organisations systems, processes and policies in relation to instrumental tuition

Music Centre

- To design and implement the organisation's development plan in relation to engagement with and progression through, the organisation's string ensembles
- To coordinate with the Music Centre Manager and other senior staff in the organisation of one-off string events and concerts/performances
- To ensure that the organisation's string offer is clearly signposted to parents, pupils and tutors

Teaching and Learning

- To deliver instrumental tuition in schools and/or Music Centre and/or Music Centre ensembles on behalf of MMF
- To support in the delivery of the organisation's Lesson Observation and Feedback process, as directed by the Senior Curriculum Leader

General

- To attend regular planning meetings as part of the MMF's Team meetings
- To co-operate with MMF in complying with relevant health and safety legislation, policies and procedures in the performance of the duties of the post
- To carry out the duties and responsibilities of the post in compliance with the Foundation's equal opportunities policy
- To maintain confidentiality and observe data protection requirements where appropriate
- To undertake any other reasonable duties as may be required by the Chief Executive commensurate with the general duties and grading of the post

PERSON SPECIFICATION

A) EDUCATION & QUALIFICATIONS

Required	Essential/Desirable	Confirmation
Degree (or equivalent)	Essential	Application Form
Qualified teacher status	Desirable	Application Form
Further in-service or professional qualifications relevant to the post	Desirable	Application Form

B) SKILLS & ABILITIES

Required	Essential/ Desirable	Confirmation
Teaching experience, preferably peripatetic instrumental lessons in schools	Essential	Application Form Interview
High level of instrumental ability on at least one string instrument	Essential	Application Form Interview
Ability to communicate effectively, both orally and in writing	Essential	Application Form Interview
Excellent interpersonal skills with ability to enthuse and motivate young people	Essential	Application Form Interview
Ability to work as part of a team as well as on own initiative	Essential	Application Form Interview
Ability to deal with challenging questions and situations	Essential	Application Form Interview
Experience of working under pressure to achieve targets	Essential	Application Form Interview
Commitment to personal training and development	Essential	Application Form Interview
Ability to use a wide range of IT to support teaching and administration	Essential	Application Form Interview

C) KNOWLEDGE & UNDERSTANDING

Required	Essential/Desirable	Confirmation
Knowledge of, and ability to employ, a range of strategies to support good and outstanding pupil progress	Essential	Application Form Interview
Understanding of the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);	Essential	Application Form Interview
Knowledge of statutory National Curriculum requirements in music for KS1 and KS2	Desirable	Application Form Interview

Understanding of the progression of musical skills, knowledge and understanding and how children develop these in KS1 and KS2.	Essential	Application Form Interview
Outstanding instrumental skills	Essential	Application Form Interview
Good understanding of what constitutes quality in instrumental teaching and learning	Essential	Application Form Interview
Knowledge and understanding of recent relevant music strategies	Essential	Application Form Interview
Awareness of the broader trends in music education	Desirable	Application Form Interview

D) PREVIOUS EXPERIENCE

Required	Essential/Desirable	Confirmation
Recent experience of instrumental or classroom teaching	Essential	Application Form Interview
Experience of leading ensembles	Desirable	Application Form Interview
Experience of observing and evaluating the quality of teaching and learning with classroom and/or instrumental tutors, and providing feedback	Desirable	Application Form Interview
Ability to direct orchestras/ bands or support jazz/pop/rock groups	Desirable	Application Form Interview
Experience of delivering training to colleagues or external agencies	Desirable	Application Form Interview

E) COMMITMENT TO EQUAL OPPORTUNITIES

Required	Essential/Desirable	Confirmation
Understanding and awareness of Equal Opportunities issues relevant to the post	Essential	Application Form Interview
Ability to promote equality of opportunity and to recognise the potential for developing equal opportunities in school and Music Centre settings	Essential	Application Form Interview

F) WORK RELATED ASPECTS

Required	Essential/Desirable	Confirmation
Willingness to participate in training and professional development	Essential	Application Form Interview
Ability to work during school hours Monday - Friday	Essential	Application Form Interview
Willingness to work flexible hours to meet the requirements of the post	Essential	Application Form Interview
Ability to work weekends and evenings to support concerts and events when required	Desirable	Application Form Interview
Prepared to take part in residential tours and courses, which will involve occasional nights away from home	Desirable	Application Form Interview
Full driving license and willingness to provide own car for use at work	Desirable	Application Form Interview

Email: david.rees@mmf.org.uk

to enquire further about the post or to request an application pack.

Completed application forms should be sent to: david.rees@mmf.org.uk by 12pm on Friday 11th October 2019

Interviews: Thursday 17th October

Start Date: 6th January, 2020 (or sooner, by arrangement)