

Paritor – Live Teacher View

My Schedule

Week Starting: 15-Feb-21

Day	Start	End	Session No	Activity	Venue	Duration	Task Result	Pupils	
Mon 15-Feb	00:00	00:00	7	Rock Styles	Merton Music Centre	00:00		1	View Confirm Delivery
Thu 18-Feb	00:00	00:00	7	Ukulele	Merton Music Centre	00:00		1	View Confirm Delivery

Powered by Paritor

PLEASE DO NOT USE THE CONFIRM DELIVERY OPTION TO COMPLETE YOUR REGISTERS!

Session Details

Date: 15-Feb-21 Venue: Merton Music Centre
 Time: 00:00 Activity: Rock Styles
 Duration: 0 mins Task Result: (Not Set)
 Session Notes:

Paid?	First Name	Last Name	Group	Time	Duration	Subject	Assessment	Attendance	Session Notes	Medical Notes	Dietary Notes
⚠	Pupil	Name	I	00:00	00:20	Ukulele	8	(Not Set)			

Click edit to update the attendance.

Lesson Duration Shown Here

Click to see past attendance.

Group - This is the type of lesson
 I – Individual
 S – 2 children share 30mins or have 15 mins each
 G – Group lessons (10 mins per child for up to 3 children sharing 30 mins)

live TEACHER [LOGOUT] Home About

Edit Pupil Register

Date: 15-Feb-21 Venue: Merton Music Centre Session: 7
 Time: 00:00 Activity: Rock Styles Make Up: 0
 Duration: 00:00 Task Result: (None) ▾
 Session Notes:

First Name	Last Name	Group	Time	Duration	Propagate Duration?	Subject	Assessment	Attendance
		I ▾	00:00	00:20	<input type="checkbox"/>	Ukulele ▾	8 ▾	(Not Set)

Notes:

Save Back

Remember to save before you go back.

Please keep the Assessment (approximate grade standard) up to date. (We use this to target specific groups, to promote various MMF activities).

The notes made here are for your reference, if it's something we need to be aware of, please send us an email.

Set the attendance here.

It is really important your registers are correct.

- 1) At the start of term you get a PDF version of your register, please check the names and durations carefully and let us know if there are any discrepancies.
- 2) Only teach children who are on your register – Live Tutor will always be the most up to date list.
- 3) Your register should have the correct day on it, we use this to tell parents when you teach. During lockdown we realise there has been more flexibility but registers should always be as accurate as possible. Please let us know if the day changes.
- 4) We automatically charge for 10 lessons per term, unless you tell us otherwise. Extras can be booked on an individual basis at the end of term if needed.
- 5) If in doubt, ASK! There is no such thing as a 'silly question'. We are here to help 😊

Who's Who in the Admin Team?

020 8640 5446 / admin@mmf.org.uk

Kathy (Admin, DBS, credit control, bookings, hirers, Trust Fund) 02031982936

kathy.doherty@mmf.org.uk

Louisa (Admin, credit control, bookings, hirers, MC) 02031982941 louisa.wansborough@mmf.org.uk

Jane (Finance, parent payments, tutor payments, school payments, Pupil Premium) 02031982934

jane.marney@mmf.org.uk