

Visitor Policy

Music Centre South Wimbledon

Visitor Sign-In Process

All visitors must sign in with a member of staff and collect a visitor badge.

All MMF ID badge holders must scan in upon arrival and scan out upon departure.

Accompanying Adults

One adult is permitted into the first lesson to meet their child's tutor. For subsequent lessons they should wait in one of the designated areas.

Adults are not permitted into any ensembles, with the exception of choir due to the larger space to accommodate visitors in the church.

Some pupils may require the support of an accompanying adult on a regular basis, for example pupils with additional needs or very young children. Adults that regularly accompany a pupil will be issued an MMF ID badge and must wear their badge at all times whilst on site and scan in/out upon arrival/departure.

If a tutor feels an adult is required regularly in the lesson, they should notify MMF and state the reason so a badge can be issued.

Requesting Visitor Access to Accompany a Pupil

If you feel that your child requires the support of an accompanying adult in their lesson, please contact louisa.wansborough@mmf.org.uk explaining the reason why so that an ID badge can be arranged for you.

Requests Made at the Door

If a parent/guardian requests to accompany their child when dropping them off at the Music Centre door, the request will be granted and MMF will follow up by phone / in writing to confirm the reason.

Abusive Visitors

Aggression towards staff/tutors and other families will not be tolerated. MMF reserves the right to withdraw pupils from lessons, in these circumstances fees are non-refundable.

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